



**Tri-State Memorial Figure Skating  
Competition Presented by Dearborn  
Figure Skating Club,  
April 23- April 24, 2022**



The Tri-State Memorial Figure Skating Competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered members of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

**COVID-19 INFORMATION:**

- **All attendees are always required to properly wear face coverings** over their nose and mouth and secured under their chin while in a facility (exception: IF approved by facility, skaters may remove them when on the ice). The only exception to the mask mandate is for skaters who are on the ice surface, warming-up or competing
- **Social distancing must be maintained at all times.** The CDC recommends a distance of 6 feet and separate pathways will be established within the venue (minimizing crossover and contamination).

**SERIES INFORMATION:**

This competition has been approved by U.S. Figure Skating as part of the Excel series. Tri-State Memorial Figure Skating Competition approved as a series host the 2022 Excel Series and the 2022 Solo Dance Series.

Skaters must register to participate in the series they are competing in prior to competition at designated competitions in order to have their points recorded and seen in standings. [Excel Series Registration](#) | [Excel Series Information](#) [Solo Dance Series Registration](#) | [Solo Dance Series Information](#)

## **ELIGIBILITY/ TEST LEVEL:**

**Test Level:** Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Athletes may skate one level above that for which they qualify. Note, athletes may not skate down in any event.

**Age restrictions/requirements:** Singles free skate events (Well-Balanced Program) have the following requirements.

- Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
- Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
- Intermediate must be under the age of 18
- Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age, should the number of entries warrant more than one group.

## **ADULT EVENTS:**

Age classes for all free skate, dramatic entertainment and light entertainment events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

Age classes for all solo free dance and solo pattern dance events:

- Young Adult/Class I/II: 18 years through 45 years
- Class III/IV/V: 46 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee.

## **EMS REGISTRATION:**

Entries will be accepted via [EMS](#) with credit card only. Each transaction includes a 3% credit card fee.

**Registration Opens: February 1, 2022 at 12:00am ET**

**Registration Deadline: March 30, 2022 at 11:59pm ET**

**Late Entry Deadline: April 10, 2022 at 11:59pm ET**

1. Go to <https://m.usfigureskating.org>

2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then “Competition Registration”
4. Choose “Tri-State Memorial Figure Skating Competition” from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

#### **ENTRY FEES:**

- \$150 First IJS Event, \$75 each additional event
- \$100 First 6.0 event, \$50 each additional 6.0 event.
- \$65 All Compete USA events, \$25 each additional Compete USA event

#### **REFUND POLICY:**

Entry fees will not be refunded after the entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. The online processing fees are not refundable. Checks returned for non-sufficient funds and contested credit card charges will be issued a \$25 fee. Payment of the fee will be required before the skater is allowed to participate in practice ice or events.

#### **FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Create Account (Non- Member)” option on the [Members Only](#) login page.

#### **PARTNERED EVENTS:**

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

#### **MANDATORY ATHLETES:**

Athletes, age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, shadow dance, theatre, etc.) with at least one minor athlete must complete SafeSport training.

\*Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their

Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

### **EMS COMPETITION PORTAL:**

Once online registration has been completed, skaters will gain access to the [EMS Competition Portal](#) for this competition. This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the **BLUE** Event Management System button on the [Members Only](#) landing page then select the competition name from options at the bottom of the screen.

### **SCHEDULE:**

Competitors may be scheduled on any day or time for the announced dates of the competition. The competition and practice ice schedule will be available via EMS as soon as possible after the close of entries. All participants will be notified via email once available.

### **FACILITIES:**

The competition will be held at Dearborn Ice Skating Center located at 14900 Ford Rd, Dearborn, MI 48216.

### **MUSIC UPLOAD:**

**DEADLINE: March 30, 2022 at 11:59pm ET. Submissions after deadline will be assessed a \$10.00 late fee**

All competition music must be electronically submitted via the [EMS Competition Portal](#) through the Music & Program Content tab no later than April 10, 2022 at 11:59pm ET.

**EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)**

***If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)***

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

### **MUSIC CRITERIA:**

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
- This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

- Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

#### **PLANNED PROGRAM CONTENT (PPC):**

**DEADLINE: April 10, 2022 at 11:59pm ET. Submissions after deadline will be assessed a \$10.00 late fee**

Competitors participating in IJS events must submit their PPC via the [EMS Competition Portal](#) no later than TBD at 11:59pm ET. Program content must be entered under the Music & Program Content tab of your EMS for this competition.

#### **EMS PPC UPLOAD HOW TO: [CLICK HERE](#)**

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

#### **LIABILITY:**

U.S. Figure Skating, Dearborn Figure Skating Club, and Dearborn Ice Skating Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

#### **ONSITE CHECK-IN:**

Check-in will open on TBD. Registration will be open 1 hour before the first event and run through the last event of the day. The registration table will be in the lobby. Please register promptly upon arrival.

#### **LOCKER ROOMS and CHANGING AREAS:**

Locker rooms and changing areas will be available to all competitors. Parents and Legal Guardians are not to be in the locker rooms except for when it's necessary to assist their child under 11 years of age, are of the same sex, and their presence is necessary to assist their child.

#### **PRACTICE ICE:**

After the competition schedule has been set, the practice ice schedule will be created and will be communicated to all skaters via email. Practice Ice sales will be based on a first-come, first-served basis on-site at the competition. Practice ice is \$10 for 25 minutes. **No music** will be played.

#### **PHOTO/VIDEO:**

Photography and video services will be offered at this event.

**Note, per [U.S. Figure Skating policy](#), photographing and/or recording of anyone other than your own skater is strictly prohibited.**

## **AWARDS:**

Awards/ medals ceremonies will be held after each event as soon as the results are officially posted.

## **OFFICIAL NOTICES:**

An official bulletin board will be maintained at Dearborn Ice Skating Center. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 15 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

## **JUDGING SYSTEM:**

### **INTERNATIONAL JUDGING SYSTEM (IJS)**

- All Preliminary through Senior "Well Balanced Program" free skate events
- Excel Pre-Juvenile, Excel Juvenile, Excel Intermediate, Excel Novice, Excel Junior, and Excel Senior events
- Excel Preliminary Plus, Excel Pre-Juvenile Plus, Excel Juvenile Plus, and Excel Intermediate Plus events
- Juvenile, Intermediate, Novice, Junior, and Senior Short Program events
- All solo dance events

### **6.0 JUDGING SYSTEM**

- Well Balanced Program free skate events, No Test and Pre-Preliminary
- Excel Beginner, Excel High Beginner, Excel Pre-Preliminary, and Excel Preliminary
- All Excel compulsory events
- All specialty events (compulsory moves, challenges)
- All Adult free skate events
- All dance events

### **Component Judging System (CJS)**

- Individual Entertainment Preliminary- Senior
- Duets Preliminary- Senior

## **TEST CREDIT:**

Skaters that meet the requirements for test credit may request their test credit forms at registration. Forms must be picked up at the registration desk prior to the end of the competition. The additional fee of \$6 will be charged for this service.

**Note that due to incompatibility in program components, Excel free skate IJS protocols are not eligible for test credit.**

### **IMPORTANT NOTICE FOR ALL COACHES:**

To be a credentialed coach at a sanctioned non qualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating. With EMS, a coach must be included within a skater's registration or updated through their [EMS Competition Portal](#) via "[My Coaches](#)." All coaches declared at the time of registration will be included on the skater's registration confirmation email. Note, there is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

#### Coach/Choreographer (domestic/non-foreign):

- Must be a current full member of U.S. Figure Skating either through a member club or as an individual member. If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*The background check will be valid for two seasons, the one in which it was completed plus one additional.
- If 18 years or older, must complete annual SafeSport Training. \*The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- Must agree to the U.S. Figure Skating Code of Ethics.
- Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement.
- \*If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

#### Learn to Skate USA Coach:

- Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*The background check will be valid for two seasons, the one in which it was completed plus one additional. If 18 years or older, must complete annual SafeSport Training. \*
- The training will be valid for 365 days from date of completion and there is no cost for the training/certification. ü Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

### **EMS COACH RESOURCES:**

- [My Competitions](#)
- [My Skaters](#)

- [Coach Schedule](#)

\* Accessible via U.S. Figure Skating Members Only Website:

[www.usfsaonline.org](http://www.usfsaonline.org) à Person Icon or Account à Member Profile à Compliance

**SEE CURRENT RULEBOOK OR U.S. FIGURE SKATING WEBSITE FOR RULES/REQUIREMENTS.**

\*\*Review the charts for requirements and levels. Chart below was updated on March 25, 2021 with the 2021-2022 Singles, Pairs & Ice Dance SP & FS Charts.

| <b>SINGLES</b>  | <b>IJS/6.0</b> | <b>1<sup>st</sup> EVENT</b> | <b>2<sup>nd</sup> EVENT</b> | <b>3<sup>rd</sup> + EVENT</b> |
|---|----------------|-----------------------------|-----------------------------|-------------------------------|
| <a href="#">Excel Free Skate</a> (Pre-Juvenile, Juvenile, Intermediate, Novice, Junior, and Senior events)            | <i>IJS</i>     | \$150                       | \$75                        | \$50                          |
| <a href="#">Excel Free Skate</a> (Preliminary Plus, Pre-Juvenile Plus, Juvenile Plus, and Intermediate Plus events)   | <i>IJS</i>     | \$150                       | \$75                        | \$50                          |
| <a href="#">Well Balanced Short Program</a> (Juvenile, Intermediate, Novice, Junior, and Senior Short Program events) | <i>IJS</i>     | \$150                       | \$75                        | \$50                          |
| <a href="#">Well Balanced Free Skate:</a> (Preliminary through Senior "Well Balanced Program" free skate events)      | <i>IJS</i>     | \$150                       | \$75                        | \$50                          |
| <a href="#">Excel Free Skate</a> : (Beginner, High Beginner, Pre-Preliminary, and Preliminary)                        | <i>6.0</i>     | \$100                       | \$50                        | \$50                          |
| <a href="#">No Test – PrePreliminary Free Skate</a>   | <i>6.0</i>     | \$100                       | \$50                        | \$50                          |
| <a href="#">Adult Free Skate</a> (Adult Pre-Bronze – Master Jr/Sr)  | <i>6.0</i>     | \$100                       | \$50                        | \$50                          |
| <a href="#">Adult Beginner &amp; High Beginner Free Skate</a>   | <i>6.0</i>     | \$100                       | \$50                        | \$50                          |
| <b>SPECIALTY</b>  | <b>JUDGING</b> | <b>1<sup>st</sup> EVENT</b> | <b>2<sup>nd</sup> EVENT</b> | <b>3<sup>rd</sup> + EVENT</b> |
| <a href="#">Compulsory Moves</a> (No Test–Senior)   | <i>6.0</i>     | \$100                       | \$50                        | \$50                          |
| <a href="#">Adult Compulsory Moves</a> (Adult Beginner–Masters Jr/Sr)   | <i>6.0</i>     | \$100                       | \$50                        | \$50                          |
| <a href="#">Jumps Challenge</a> (Beginner–Senior)   | <i>6.0</i>     | \$100                       | \$50                        | \$50                          |



|  |                |                             |                             |                               |
|--|----------------|-----------------------------|-----------------------------|-------------------------------|
| <a href="#">Adult Jumps Challenge</a> (Adult Beginner–Masters Jr/Sr) | 6.0            | \$100                       | \$50                        | \$50                          |
| <a href="#">Spins Challenge</a> (Beginner–Senior)                    | 6.0            | \$100                       | \$50                        | \$50                          |
| <a href="#">Adult Spins Challenge</a> (Adult Beginner–Masters Jr/Sr) | 6.0            | \$100                       | \$50                        | \$50                          |
| <b>SHOWCASE – <a href="#">NEW EVENT IMPLEMENTATION</a>**</b>         | <b>JUDGING</b> | <b>1<sup>st</sup> EVENT</b> | <b>2<sup>nd</sup> EVENT</b> | <b>3<sup>rd</sup> + EVENT</b> |
| <a href="#">Individual Entertainment preliminary – Senior,</a>       | CJS            | \$100                       | \$50                        | \$50                          |
| <a href="#">Duets (preliminary – Senior)</a>                         | CJS            | \$100                       | \$50                        | \$50                          |
| <b>COMPETE USA EVENTS</b>  |                |                             |                             |                               |
| <a href="#">Snowplow Sam-Basic 6 Program w/ Music</a>                | 6.0            | \$65                        | \$25                        | \$25                          |
| <a href="#">Pre-Free Skate – Free Skate 1-6 Program w/ Music</a>     | 6.0            | \$65                        | \$25                        | \$25                          |
| <a href="#">Adult 1-6 Program w/ Music</a>                           | 6.0            | \$65                        | \$25                        | \$25                          |
| <a href="#">Snowplow Sam – Basic 6 Elements</a>                      | 6.0            | \$65                        | \$25                        | \$25                          |
| <b>PARTNERED ICE DANCE</b>   | <b>JUDGING</b> | <b>1<sup>st</sup> EVENT</b> | <b>2<sup>nd</sup> EVENT</b> | <b>3<sup>rd</sup> + EVENT</b> |
| <a href="#">Pattern Dance</a>  | IJS            | \$150                       | \$75                        | \$75                          |
| <a href="#">Rhythm Dance</a>   | IJS            | \$150                       | \$75                        | \$75                          |
| <a href="#">Free Dance</a>   | IJS            | \$150                       | \$75                        | \$75                          |
| <b><a href="#">SOLO DANCE</a></b>                                    | <b>JUDGING</b> | <b>1<sup>st</sup> EVENT</b> | <b>2<sup>nd</sup> EVENT</b> | <b>3<sup>rd</sup> EVENT</b>   |
| <a href="#">Solo Pattern Dance</a>                                   | IJS            | \$150                       | \$75                        | \$75                          |
| <a href="#">Solo Combined Dance</a>                                  | IJS            | \$150                       | \$75                        | \$75                          |
| <a href="#">Shadow Dance</a>   | IJS            | \$150                       | \$75                        | \$75                          |
| <a href="#">Adult Solo Pattern Dance</a>                             | IJS            | \$150                       | \$75                        | \$75                          |
| <a href="#">Adult Solo Free Dance</a>                                | IJS            | \$150                       | \$75                        | \$75                          |

**Contact INFO:**

If you have questions, please contact Joann Eastman at [joanneastman@comcast.net](mailto:joanneastman@comcast.net) or (313) 971-3690.

**ADDITIONAL INFORMATION:**

**Airport Information:**

**Detroit Metro Airport**  
**[Metroairport.com](http://Metroairport.com)**

**Hotel Information:**

**[Double Tree by Hilton](#) 5801**  
**Southfield Freeway**  
**Detroit, MI 48228**  
**(313) 336- 3340**

**[Hampton Inn and Suites](#)**  
**23324 Michigan Ave**  
**Dearborn, MI 48124**  
**(313) 562-0000**

**[Bestwestern](#)**  
**3000 Enterprise Dr**  
**Allen Park, MI 48101**  
**(313) 271- 1600**

**[Dearborn Inn By Marriot](#)**  
**20301 Oakwood**  
**Dearborn, MI 481**